

Sustainability Strategy Group Terms of Reference

1. To advise and make recommendations to the University Executive Board on all aspects of sustainability and the promotion of social responsibility within the University;
2. To promote the continual improvement of the University's social and environmental performance beyond compliance towards sustainability;
3. To assist in ensuring the integration of environmental and sustainable principles into operational procedures and in promoting best practice at every level of the University's activities, including the use (and disposal) of materials, energy management, estate management, transport and teaching and research;
4. To monitor environmental performance indicators to help assess current and future levels of environmental performance;
5. To assist in setting objectives and targets to prevent pollution and mitigate the University's significant environmental impacts, including developing and monitoring carbon footprint, reduction targets and formulating strategies to minimise impacts and create opportunities for positive societal change;
6. To assist officers of the University in maintaining awareness of any relevant legislation and to advise the University on legislative compliance as necessary;
7. To monitor the implementation of the Sustainability Policy and Sustainability Strategy and report as appropriate;
8. To promote the engagement of the University's curriculum and research with issues relating to sustainability and social responsibility;
9. To assist staff to embed Education for Sustainable Development (ESD) within the teaching, learning and student experience at the University;
10. To monitor the management of the University's Environmental Management System (ISO14001:2015- EcoCampus & Energy Management System ISO 50001:2018);
11. To assist the University in working with the local community where appropriate to promote good practice in sustainability and social responsibility.

Sustainability Strategy Group reports to:

- The University Executive Board for strategies and targets
- Audit Committee of the Board of Governors (ISO 14001:2015- EcoCampus & ISO 50001:2018)
- Annual Sustainability Policy review for the full Board of Governors
- The Learning and Teaching and Student Experience Committee for all student matters
- Research and Knowledge Exchange Committee for all research matters

The notes of the Sustainability Strategy Group, agenda's and all papers are made available to all staff on the university all staff shared drive. Significant documents are also available on the sustainability area of the university web site and projects reported on dedicated sustainability web site www.susthingsout.com

Sustainability Strategy Group Membership List

- Senior Pro Vice Chancellor (Students), as Sponsor
- Academic Lead for Sustainability, as Chair
- The Director of Sustainability, as Secretary
- The Director of Organisational Learning
- The Director of Estates and Facilities *or nominee*
- Purchasing Manager (chair of Procurement Group)
- Principal Accountant – nominated by the Director of Finance and Resources
- Assistant Director Security & operations *or nominee*
- Director of Quality and Educational Development *or nominee*
- A nominee of Communications and Participation
- A nominee of the Research School
- Energy Officer
- A nominee HR
- Minute secretary (tbc)
- A nominee of the Student Union – President or sabbatical officer with sustainability within their portfolio
- A nominee of Student Union – chair of the Sustainability Network
- One Elected support staff representatives (for a 3/4-year period)
- Three Elected academic staff representatives (for a 3/4 year period) (*One representative from each College*)
- 2 union reps, UCU and Unison – *can be elected staff representatives*
- Up to three specialist co-optees: