



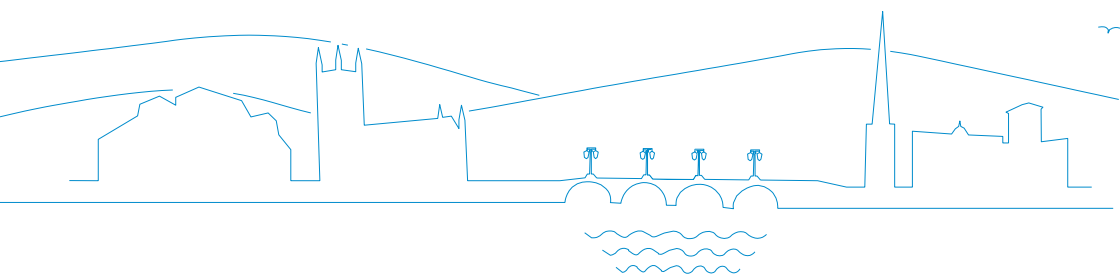
UNIVERSITY *of*
WORCESTER

PARTNER STUDENTS GUIDE

Welcome to Worcester!

Here is a quick guide to help you settle
into your new student life.

www.worcester.ac.uk/partner-students



WELCOME!

Welcome to the University of Worcester. We are delighted you have chosen to study with us at one of our academic partners. We hope that you will find your studies both enjoyable and inspiring. This guide is designed to help you to have an understanding of the services that are available at the University of Worcester to support you during your studies and there are also guidelines on how you can access them.

We hope to have the opportunity to meet you during the year and hear how you are getting on. Good luck with your studies!

Kevin Pickess Pro Vice Chancellor Students and Academic Registrar

Naifa Ajuma President, Students' Union (SU)

Accessing Support from the University

Our academic partners have some excellent student services available to support you locally; however, you may sometimes want to access the main University services. You are always welcome to visit us on campus in Worcester but there are several other ways to get in touch with us. You can access the following services or make appointments online or over the phone. We can provide face to face conversations if you prefer and you can get onto campus, however we can also use MS Teams for appointments or speak to you over the phone. When speaking with us from home or college, do think about whether any information you give is confidential. If this is likely to be the case, you should consider finding a room or space where you are on your own or less likely to be interrupted or overheard.

General questions or queries - www.worc.ac.uk/firstpoint

firstpoint is your first point of contact for any student enquiry, offering information, advice and guidance to support you throughout your time at university. Whether you have questions about your studies, finances, accommodation, or wellbeing, the team can help you find the information you need and connect you with the right specialist services. If you're unsure where to start or who to ask, firstpoint advisors are there to guide you and help you access appropriate support. You can get in touch by emailing firstpoint@worc.ac.uk, calling, or visiting the firstpoint desk, and their webpage also provides a range of helpful information to support you during your studies.

Counselling/mental health – www.worc.ac.uk/counselling

We are committed to supporting students experiencing emotional or psychological problems, so that you can gain maximum benefit from your university experience and develop your potential to the full. STAR (Support, Triage, Advice and Refer) appointments can be booked by by emailing firstpoint@worc.ac.uk. Alternatively, you can find lots of useful self-help documents and resources on their webpage: www.worc.ac.uk/counselling



Disability - www2.worc.ac.uk/disabilityanddyslexia

If you have a disability, medical condition or specific learning difficulty (e.g. dyslexia) we encourage you to contact us as soon as you can so that we can discuss all aspects of your studies, any potential barriers you might face and to discuss what sources of support and advice might be provided to overcome these. You don't need to have started with us to get in touch, in fact the earlier you do the better! Contact the team on 01905 855531, send them an email to disability@worc.ac.uk or check out their webpages on www2.worc.ac.uk/disabilityanddyslexia

Careers and Employability – www.worcester.ac.uk/careers

Students who are registered directly with the University can access the online portal myCareer. This offers a wide range of careers support including careers advice, job vacancies, applications, and job hunting help, and a range of employability tools including practice interview support, CV Builder, Career Planner, and Psychometric tests.

In addition, you can find information through www.worc.ac.uk/careers or in the Careers resources area in firstpoint.

Student Support & Wellbeing - www.worcester.ac.uk/studentssupport

The University offers a range of online guidance and resources to help you navigate student life, including support with wellbeing, relationships, safety and other personal challenges. The Student Support and Wellbeing team provides confidential, non-judgmental advice on issues such as academic stress, adapting to university, and concerns like bullying or harassment. You can access support either face to face or online by contacting the team on studentlife@worc.ac.uk or visit their webpage for further information and guidance. www.worcester.ac.uk/studentsservices.on.worc.ac.uk

We also have a range of online resources to support the development of study skills www.worcester.ac.uk/studyskills

Money Advice - <https://studentsservices.on.worc.ac.uk>

We are here to provide students and potential students with welfare and financial advice and support. This includes all the information you will need on student finance, other funding available, tips on budgeting and making your money go further. You can access lots of useful advice from our webpages. For example, there are Educational Trust Funds and Charities that offer financial support to students, plus advice on budgets and any travel discounts available. There is also financial help available through the Access to Learning Fund <https://studentsservices.on.worc.ac.uk/money-advice/access-to-learning-fund-hardship-fund/> which is a non-repayable grant.



Library Services - <http://library.worc.ac.uk>

As a University of Worcester registered student, you have access to thousands of online resources which you can access 24 hours a day wherever you are. If you are local to Worcester we would love to see you in The Hive (Worcester's joint University and public library). If you are not close enough to visit regularly our services for distance learners are for you:

<https://library.worc.ac.uk/borrowing-services#distance-learners>

Cite Them Right Online shows you how to reference everything from books to body art. If you are new to referencing take a look at the Cite Them Right online tutorial.

<https://library.worc.ac.uk/cite-them-right>

Need help with our services, or with finding or referencing research? Just ask:

<https://library.worc.ac.uk/get-help>

Centre for Academic English and Skills - www.worcester.ac.uk/caes

If you want advice on using academic English in your essay or presentation, you can reserve time with a tutor to look at your draft assignment or answer questions. This happens via email, online or face to face, it's up to you. Our tutors can help you write more effectively and advise you on your use of academic vocabulary, grammar, style, referencing and more.

Please email us at english@worc.ac.uk and we will help you book time with a tutor.

Scholarships - www.worc.ac.uk/study/fees-and-finance/scholarships.aspx

All the latest information on scholarships and financial support is available online

Students' Union - The Students' Union (SU) is an independent organisation that supports students to develop and achieve. As a partner student, you are automatically a member of the SU. Find out more about the SU via our website – www.worcsu.com

The SU also offers an impartial and confidential Help & Advice service. Our advisor can help you with a range of issues including academic problems, misconduct, appeals, complaints, and disciplinarys. Booking an appointment with our advisor is really easy. Just email us at studentsunion@worc.ac.uk or visit the Help & Advice pages on our website www.worcsu.com/helpandadvice

The SU is responsible for the Academic Representation System. Our reps make sure your voice is heard and help you get the best possible academic experience on your course. To find out more, visit the Your Voice section of our website at www.worcsu.com/yourvoice, or get in touch with your Vice President Education, Clara. Please note, some partner institutions will run their own student representation system, independent to the SU.

If you have any questions or concerns, get in touch with your Officer team:

Naifa Juma – SU President – jumn1@affiliate.worc.ac.uk

Clara Day– Vice President Education – dayc1@affiliate.worc.ac.uk

Lois Stevens – Vice President Student Activities – stel6@affiliate.worc.ac.uk

Visiting us? Please come and visit the University if you get the chance. Find us at:
www.worcester.ac.uk/contact/campus/home.aspx