

*Energy Committee – Terms of Reference  
Revision A – March 2023*

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**Relates to Condition D of OfS Registration:** Financial viability and sustainability

**Relates to Risk D1 of University Risk Register:** Regular review of the Financial Sustainability of the University

**Relates to Strategic goal of the Board of Governors:** To achieve net carbon neutrality by 2030

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### Executive Summary

With ever increasing energy costs there is a requirement for greater focus on the generation of energy by the University and on controlling the costs of energy through a combination of procurement strategies and a renewed drive to reduce overall energy consumption. This Committee will therefore focus on: -

- Ideas to generate energy
- Strategic review of the future procurement policy for purchasing energy
- Review of all campus-based activity and methods of reducing energy consumption
- Project control, including sourcing external funds, to deliver energy generation and / or energy savings

This focus on energy will also simultaneously assist to reduce Carbon emissions with a view to achieving the University's desire to be Carbon neutral by 2030.

### Terms of Reference

The Committee will focus on:

1. Additional means of generating energy
2. Exploring possible ideas for reducing energy dependence on fossil fuels
3. Obtaining external funding to support both energy generation and energy saving projects
4. Procurement policy for purchasing energy
5. Review of all campus-based activity that consumes energy – both in location (i.e. inefficient buildings, etc.) and by type of energy consumption (e.g. 'vampire' electronic devices left on stand-by, etc.)

6. Evaluating investment proposals relating to the above and providing recommendations to the University Executive Board (UEB) on schemes and projects that will generate and / or save energy
7. Deliver and monitor progress on any UEB approved projects
8. Devise the policy and mechanisms for accurately measuring energy usage, and associated reporting to enable the Committee and UEB to assess the progress of the above work

#### Not in Scope activities

This Committee will not focus on non-campus-based energy/carbon use (e.g. car travel, flights, etc.) although it will still consider consequences of this activity (e.g. Electric car charging points, etc.).

#### Reporting

The Committee will report periodically to the University Executive Board (UEB) with committee meeting minutes and also specific proposals as and when appropriate.

Copies of the minutes of every meeting are sent to the Chair of Sustainability Strategy Group (SSG)

#### Members of the Committee

In the first instance the members of the Committee will be:-

Rob Bonham	Pro Vice Chancellor Finance & Resources	Chair
Katy Boom	Director of Sustainability	
Mark Evans	Assistant Director – Estates	
Kathy Preece	Head of Procurement	
Andrew Smith	Management Accountant – Estates & Facilities	
Jessica Tasney	Carbon Reduction and Sustainability Manager	
Martin Whiteside	Chief Information Officer	
Jodie Collins	Executive Administrator to VC Office	Secretary

#### Meeting Duration and Frequency

This is unknown at the outset of the Committee set-up pending a full review of all the aspects outlined above. The Committee meets every two months. If any matters arise between meetings, members communicate and report information to the next meeting.