

FAQ for Students on Assessment Feedback

23 April 2020

1 What are the deadlines for submitting assessments?

Your submission deadlines are available on your SOLE page. If you deferred any assessments, these are the dates that will be shown. It is **your responsibility to check your SOLE page and to familiarise yourself with all relevant dates.**

You should also be aware that the examination week in July is week commencing 6th July 2020, and for any students who fail examinations deferred to July, the reassessment examination week in August will be the week commencing 10 August 2020.

Please note that for some courses in Education, Allied Health and Community, and Nursing and Midwifery dates may differ and you will receive information from course tutors.

2 How do I know the dates and times for my exams?

The examination timetable was published on the 15 April 2020 via SOLE. The timetable now includes details of the additional time that you have been allowed in order to download your question paper and upload your answer document. The additional time given to all students is to recognise that you may not be used to doing examinations in this way, and to take account of time needed to download the paper and to upload your script, and therefore you may not need all of the additional time.

3 I chose to do most of my assignments and all my exams in May, but what if I become ill and cannot do the exams or submit assignments?

You should submit a claim for mitigating circumstances in the usual way. The same applies in July. The claim form is available online for completion via your SOLE page under the assessments tab. You should make your claim no later than seven days after the original submission deadline date but can submit a claim in advance. These are unusual circumstances and the University will consider every claim carefully and sympathetically.

4 When will I receive feedback on my assignments?

Following discussion, including with the Students' Union, we have agreed this is what will happen, depending on whether you submit in April/May or July:

- a. All students who submit assessments or complete examinations by the original April/May deadlines and schedules will receive their **provisional grade** in the usual way, via SOLE
- b. **All students, whether you submit assessments in April/May or in July, will receive feedback on Thursday 30th July.** We have decided to delay feedback to students who submit coursework in May. This is to avoid giving any unfair advantage to students who are submitting in July
- c. The **exception to this will be if you submit in April/May and do not pass.** In these cases, to help you prepare effectively for your reassessment, we will provide feedback after the Subject Examination Boards take place (by Friday 12th June 2020). Additionally, if every student in the cohort has submitted in May, then feedback will be released to students in the normal way.

The table below shows when you will receive your grades and feedback depending on when you submit your assessment.

Submission Month	Provisional Grade provided	Feedback provided	Feedback provided if reassessment required
April/May	20 days after submission	30 th July	by 12 th June
July	30 th July	30 th July	30 th July

5 Will I receive feedback if I fail an exam?

If you fail a written exam, then you can contact your tutor for feedback and advice. You should do this as soon as you know that you have failed the exam, as it is more likely that you will be able to arrange to discuss with your tutor at that point. Later, your tutor may be on annual leave. If you cannot contact your tutor and need advice, you can also contact your School:

- **Science & Environment:** sse@worc.ac.uk
- **Business:** wbs@worc.ac.uk
- **Humanities:** humanities@worc.ac.uk
- **Arts:** arts@worc.ac.uk
- **Sport and Exercise Science:** sportsoffice@worc.ac.uk
- **Education:** education@worc.ac.uk
- **Allied Health and Community:** AHCASU@worc.ac.uk
- **Nursing and Midwifery:** NMASU@worc.ac.uk
- **Psychology:** HoSPsychology@worc.ac.uk
- **Research:** research@worc.ac.uk

6 If I fail my Independent Study/Dissertation/Project in May or July, when will I have to resubmit it?

If you fail your Independent Study, Dissertation or Project, the Exam Board will make a decision based on the grade achieved for the dissertation. If you achieve a marginal fail grade (E) you will normally be asked to resubmit at the next opportunity. This means a marginal fail in May will be required to resubmit in July, and a marginal fail in July will be asked to resubmit in August. If, however the fail grade indicates there is more substantive work to be done in getting it to a pass standard, you will be asked to resubmit in January 2021. This is the same, regardless of whether you submitted in May or in July.

7 I failed one or more modules in Semester 1 and have reassessments or re-sit exams. When do I take these, can I delay them until August?

No, all reassessments and re-sit examination from failed assessments in semester 1 or from failed assessments in semester 2, must be completed in July – you cannot delay or defer these to August.

8 I know I will have some reassessments to do over the summer, can I choose whether to do these in July or August?

No, if you failed assessments in May, then you will be reassessed as normal in July. It is only students who opted to defer assessments to July and then fail who will be required to be reassessed in August.