

## **SECTION Q.2: CRITERIA AND PROCEDURE FOR AWARD OF HONORARY TITLES**

1. Recommendations for honorary awards shall be considered by the Honorary Awards Committee, a sub-committee of the Academic Board.

### **2. Procedures**

1) The Committee shall consider nominations for:

i) **Honorary Degrees of the College**

Honorary degrees will be awarded to persons who have distinguished themselves in their chosen field. Normally such persons will have an association with the University of Worcester or the local region. There is no restriction on the nature of the field in which the individual has excelled.

ii) **College Fellowships**

Fellowships represent the means by which the University of Worcester can recognise an outstanding contribution to the life of the University by a retiring or retired member of staff, a former governor, or some other person with a close association with the institution. It is likely that the contribution will have been made over a sustained period or, if it has not, has resulted in a particularly important achievement for the institution.

iii) **The Conferment of all Honorary Titles**, including Honorary Professorships, Honorary Research Fellowships And Honorary Lectureships

Nominations under i) and ii) above shall be considered by a meeting of the full Committee; recommendations under iii) shall be referred to the Chair and Deputy Chair for approval. In the case of honorary professorships the advice of two external persons will be required. All appointments will be reported to the Committee.

2) The Committee shall consider nominations for Honorary Degrees submitted by anyone of the following:

Members of Staff of the University Registered Students of the  
University, University alumni, University Governors

Members of the Committee may also propose nominations for consideration.

Nominations for Honorary Degrees shall be invited for submission to the Registrar and Secretary by a stated date each year. The nominations shall take

the form of a short up-to-date curriculum vitae, together with a supporting letter signed by the nominator stating why an award should be considered.

The Committee shall consider nominations received and shall recommend names for Honorary Degrees to Academic Board.

- 3) Nominations for University Fellowships shall be made in writing to the Vice Chancellor at any time. Nominations may only be made by members of staff of the University . Nominations will be referred to the Committee and any recommendations will be passed to Academic Board.
- 4) Nomination for all other honorary titles shall be made to the Vice Chancellor by the relevant Head of Department.