

REINSTATEMENT OF STUDENT FINANCE AWARDED FOR PREVIOUS TIME IN HIGHER EDUCATION



Student Finance received for a previous year or more of study can sometimes be disregarded and the entitlement reinstated if a student was unable to complete the year or years in question because of

Compelling Personal Reasons (CPR).

Compelling Personal Reasons could be, for example, that the student was unwell or a close family member was unwell and required their attention. Sometimes the student will have withdrawn from the course or they may have remained in attendance but CPR meant that they could not fully focus on study and failed modules.

Reinstatement of financial eligibility is particularly crucial to those students not receiving full funding for their current course because of previous time in Higher Education.

The funding provider eg Student Finance England (SFE) will require confirmation from a professional that the student was unable to complete the course or year(s) in question. The University Money Advisers can send the letter of confirmation to the funding provider with a covering letter asking for reinstatement on grounds of CPR or students can send the letter themselves (being sure to include their student finance Customer Reference Number).

It is important to note that proving CPR is not enough; proof must be provided that the CPR meant that the course or year(s) could not reasonably have been completed.

The letter from a professional eg a Doctor or Counsellor should be on their headed paper and signed. It does not have to include a lot of detail but should confirm the illness or situation and include the words shown overleaf.....

Words to include on the supporting letter from a professional:

.....and because of this
[*name*] could not reasonably have been
expected to complete academic year(s)
[*date to date*]



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