

POLICY

University Policy for Safeguarding Children and Vulnerable Adults

Contact Officer

Director of HR - for Policy issues relating to staff
Pro Vice Chancellor Students – for Policy issues relating to students

Purpose

This policy outlines the key principles that the University holds in the context of safeguarding children and vulnerable adults. The definitions of both the terms 'children' and 'vulnerable adults' are defined within the policy.

Overview

1. Safeguarding is defined by the Children Act 1989 (updated 2004) and Joint Chief Inspector's Report on Arrangements to Safeguard Children (2002) as meaning that:

 'Agencies working with children and young people take all reasonable measures to ensure that the risks of harm to the individual's welfare are minimised; and

 Where there are concerns about children and young people's welfare, all agencies take all appropriate actions to address those concerns, working to agreed local policies and procedures, working in partnership with other local agencies'.¹
2. Safeguarding practices are most commonly applied to children and young people under the age of eighteen. Throughout various pieces of legislation and guidance, the two terms are sometimes differentiated, where 'children' refers to those under the age of eighteen who are still in full-time education, and 'young people' refers to those under the age of eighteen who have left full-time education.
3. The University has specific guidance in relation to the admission of students under the age of 18, which can be found in the Admissions Policy.² In summary, this states that the University has a duty of care to protect such students and consent will therefore be sought from a parent or legal guardian prior to entry.

¹ [Every Child Matters](#), DfES (November 2004)

² [UW Admissions Policy](#)

4. Whilst schools and Further Education colleges have a statutory duty to safeguard and protect children in their care, Higher Education institutions are not specifically named in their duty to safeguard and protect. However, we have a common law duty to take such steps to ensure that reasonable foreseeable harm does not occur by way of omissions or careless acts by the University. This is contextualised by the Safeguarding Vulnerable Groups Act 2006³ and the Protection of Freedoms Act 2012.⁴
5. These key legislation structures extend similar standards of protection to adults in vulnerable situations. The Protection of Freedoms Act 2012 redefined the definitions of 'vulnerable adults' from that detailed in the Safeguarding Vulnerable Groups Act 2006, amending it to reflect activities which, if **any adult** requires them, lead to that adult being considered vulnerable at that particular time. This means that the focus is on the activities undertaken by the adult and not on the setting in which the activity is received, nor on the personal characteristics or circumstances of the adult receiving the activities.
6. Therefore, typically such adults are defined as being of age eighteen or over with either a permanent or temporary dependency upon others, or a requirement for assistance in, the performance of basic functions; a severe impairment in the ability to communicate with others or a reduced ability to protect themselves from assault, abuse or neglect. This Policy uses the term 'vulnerable adult' as shorthand for this broader definition to aid identification of potential safeguarding issues.
7. This policy is also predicated upon the University's strategic value of encouraging social responsibility, whereby all members of the organisation, be they students or staff, are expected to protect the interests of the wider community.
8. The policy provides a University position upon which specific, detailed procedures (and/or policy) may be added by departments depending on the localised need. Such needs typically include external professional body requirements (such as Ofsted or the Nursing and Midwifery Council) but will also include specific procedures with regard to, for example, accommodation of children on campus or security arrangements at a variety of University locations.
9. This policy should be read in conjunction with the University's policies on Admissions (specifically the policy statement on the recruitment of ex-offenders) and Disclosure and Whistleblowing. By its nature, however, nearly all aspects of University policy and procedure, at whatever level, will potentially contain aspects related to safeguarding in the wider sense.
10. This policy is designed to mitigate the following risks:
 - Protection: of the vulnerable, be they adults or children
 - Legal: ensuring that the University complies with legislation related to Safeguarding, in particular the Safeguarding Vulnerable Groups Act 2006 and the Protection of Freedoms Act 2012.

³ [Safeguarding Vulnerable Groups Act 2006](#)

⁴ [Protection of Freedoms Act 2012](#)

- Reputation: that students and staff do not allow the reputation of the University to be damaged through their own inappropriate action or their response to inappropriateness by others (either staff, students or the public)
- Undue Burden/Accessibility: for staff or students in managing risk and operating procedures.

Scope

This policy applies to all members of the University, including students and staff. The policy also applies to members of the public visiting any of University premises for work or pleasure.

The Policy

11. The University is committed to providing a safe and secure environment for all students, staff and individual visitors who access its facilities and services.
12. The University recognises that it has a duty to help staff and students recognise their responsibilities, mitigate risk and act appropriately in situations where abuse or neglect might occur, be they on University premises or when working or studying at other sites.
13. The University also embraces the value of social responsibility and actively encourages all staff and students to help mitigate the risk of accident or injury and to manage appropriately any situations that they encounter which carry the risk of harm to anyone, including both children and adults.
14. People attending the University, for example when carrying out contractual work, are expected to comply with the principles laid out in this Policy. However, where specific contacts are denoted in the text, contractors should report any safeguarding issues to their contact at the University in the first instance, typically a member of the Facilities or Information Learning Services team.
15. The University will refer concerns that a child might be at risk of significant harm to Worcestershire Children and Young People's Services⁵ and/or the Police.
16. Concerns that vulnerable adults might be at risk will normally be referred to Worcestershire Safeguarding Adults Board⁶. In cases where domestic and/or sexual abuse is disclosed, referral will be made to appropriate support agencies or the Police (with consent) or to the Multi-Agency Risk Assessment Conference (MARAC) (with or without consent)⁷.
17. All personal data will be processed by the University in accordance with the requirements of the Data Protection Act 1998.

⁵ [Worcestershire Children and Young People's Services](#)

⁶ [Worcestershire Safeguarding Adults Board](#)

⁷ [See University Policy for Domestic Abuse, Sexual Violence and Stalking](#)

Disclosure and Barring (Criminal Records Bureau) checks

18. The University complies with all legislation relating to the protection of vulnerable groups, including children. In particular policies cover organisational responsibilities as determined by the Rehabilitation of Offenders Act (1974) and Exceptions (1975) as well as the Safeguarding Vulnerable Groups Act 2006 and the subsequent Protection of Freedoms Act 2012. In this regard, any member of staff or any student who will have regular unsupervised contact with groups protected by these Acts is required to obtain clearance (a DBS check) from the Disclosure and Barring Service prior to employment. With regard to some areas of employment (eg. the University Nursery), staff or students involved in unsupervised contact with children will also be required to obtain a Barred List check.
19. The University therefore maintains policies and processes relating to recruiting, employing and managing people with criminal records for both work and study.⁸
20. In appropriate cases and in accordance with the law, the University will report to the appropriate authorities any concerns it has that a University member (or former University member) of staff, or a student (or former student) ought to be included in any list of people who should be restricted from working with children.

Staff

21. The University has a detailed and specific recruitment and selection policy and associated guidance that aims to ensure that:
 - people of the appropriate calibre are attracted, recruited and selected to meet the requirements;
 - all applicants whether appointed or not, receive accurate and timely information concerning the University and the relevant vacancy;
 - all applicants are treated fairly during the recruitment process, and that only those factors related to the job to be filled will be used to make selection decisions; the University will take no account of gender, marital status, carer commitment, sexual orientation, disability, ethnic or national origins, colour, race, religious or political belief, nationality, age, or socio-economic background;
 - staff making selection decisions receive up to date information and training in recruitment principles, and are aware of the current legal framework for ensuring diversity and equality;
 - the recruitment and selection decisions are monitored, reviewed and reported annually.

⁸ [Recruitment and Employment of People with Criminal Records](#)

DBS [Checks for Staff](#)

Students with Criminal Records & Process for the Management of Disclosure and Barring Service (DBS) Checks
(to be approved)

Students

22. Where students are entering into regular unsupervised contact with groups protected by these Acts, they will normally be required to obtain a DBS check (and/or Barred List check) prior to registration on the course. Otherwise, this requirement will be necessary prior to their taking up the unsupervised activity. Such requirements will be clearly stated in the University prospectus and on entry profiles.
23. Where students hold a criminal conviction (either spent or unspent) they are advised to check the detail of the University Admissions Policy⁹ (paragraphs 15 and 16 apply).
24. The University recognises that some organisations may require DBS checks (or Barred List checks) for all people coming into contact with protected groups as a matter of policy. In such cases, the member of staff responsible for establishing the contact (typically the Line-Manager or Course Leader) must ensure that HR or individual students are aware of this requirement with sufficient time to allow for a check to be carried out. Staff and students are alerted to the fact that this may be the case following temporary withdrawal (formerly 'intercalation') from a programme or course.
25. Where, after commencement of employment or study, a person commits a criminal offence that requires reporting to the DBS, this will be done by the Director of HR (in the case of staff) or the Academic Registrar, in the case of students.

Delivery of Safeguarding information

26. The University expects that, where deemed relevant by academic staff or prescribed by professional bodies, students will be taught about safeguarding issues and relevant legislation as part of their academic provision.
27. Staff will be made aware of safeguarding issues through induction and periodic training or briefing sessions, as well as via online media as appropriate. In particular, Heads of Department in areas where safeguarding issues are likely to be particularly prevalent, such as Registry Services, Security, Accommodation and HR take responsibility to ensure that relevant staff are kept up to date with legislation and practical advice and guidance as appropriate.

Counter Terrorism and Security

28. The Counter Terrorism and Security Act 2015 means the University must "have due regard to the need to prevent people from being drawn into terrorism" (Section 26). The University must also "have particular regard to the duty to ensure freedom of speech" and "to the importance of academic freedom" (Section 31). Under Section 29, the University must "have regard to any such guidance in carrying out that duty".
29. The University is complying with this duty in all its aspects, which in practice means striking a fine balance between concerns around extremism and concerns around

⁹ [University Admissions Policy](#)

censorship. As such, the University has established a Code of Practice for Freedom of Speech¹⁰ which sets out the key principles against which it adheres.

Responding to allegations of abuse or neglect

30. The University produces guidance on identifying abuse and neglect and outlines how best to respond to allegations of the same¹¹.
31. The University takes the view that the first point of contact when an allegation of abuse or neglect is made is crucial in ensuring the protection of children and vulnerable adults. If an allegation of abuse or neglect is made to a member of staff, *including when this is about a third party*, the individual making the allegation must be taken to a safe, private place and reassured that the appropriate authorities will be informed. The member of staff receiving the allegation will be responsible for ascertaining the correct authority and notifying the Nominated Safeguarding Officer¹². No attempt should be made to investigate the allegation by members of staff directly.
32. Should a serious allegation be made to a student on University premises, that student should inform a member of the Security Team in the first instance. If the allegation is made outside of University premises, the student should normally inform a member of staff or the Students' Union. Should the allegation be made on a designated work placement, the employer's policy or process should normally be followed. However, in such cases, students are advised to notify their Course Leader or Module Tutor as soon as possible.

Avoiding Allegations of Abuse or Neglect

33. The University is committed to responding swiftly and appropriately to any allegations of abuse or neglect in accordance with law and/or via University policy or regulations pertaining to staff or students.
34. The University recommends that all University members, both staff and students, take steps to ensure that they do not *accidentally* put themselves in a position where an allegation of abuse or neglect can be made against them. Guidance on how to avoid undue allegations of abuse or neglect¹³ in the context of working with children and vulnerable adults are made available via the University website. Similarly, the section on Lone Working in this Policy, and associated guidance, is designed not only to ensure safety but also to protect staff and students against unwarranted allegations.
35. The University regards allegations that are found to be clearly vexatious or frivolous as a serious disciplinary and potentially criminal matter.

¹⁰ [Code of Practice on Freedom of Speech](#)

¹¹ [Guidance On Responding To Allegations Of Abuse And/Or Neglect](#)

¹² The role of the Nominated Safeguarding Officer is to assist staff/students in talking through any issues that may, or may not, be considered safeguarding issues under the terms of this policy. They will therefore advise and signpost staff/ student as appropriate.

¹³ [Guidance on Avoiding Undue Allegations](#)

Lone Working

36. Lone working is the term used to describe situations whereby staff and/or students work with a client (potentially another staff member or student, but also a member of the public) in a one-on-one situation. The University recognises that such working is an important and necessary aspect of many roles, including (but not limited to) academic staff, researchers, Student Services staff and students following professional awards, such as Midwifery or Social Work.
37. Generally, staff are encouraged to consider the Guidance on Lone Working¹⁴ produced by the Health and Safety Executive and also further guidance provided by Student Services¹⁵. This Guidance places emphasis on safety in the workplace. Students are also advised to utilise this Guidance although it is expected that, where Lone Working is an integral aspect of provision (such as for many students following Health-related or Education awards), additional support and guidance will be offered by Course Teams. Such support and guidance will correspond with the policy as outlined below.
38. In the case of students on placement, prior to the student commencing work there should be written confirmation that the employer's policies, procedures and guidance apply to students. In the case of doubt, such policy, procedure and guidance must be drawn up in conjunction with the employer and the student and, where one exists, to a specification equivalent to that of the associated professional body. As above, where any allegation of a breach of the policy is made, the Nominated Safeguarding Officer must be notified and kept informed of any subsequent investigation.
39. Where Lone Working is to take place between staff or students and those falling under the Safeguarding definitions (ie. children or vulnerable adults) then detailed procedures must be drawn up, established (through induction or academic sessions, for instance) and followed. In broad terms, these procedures must include:
- Confirmation of the need for Lone Working
 - Identification of the risks posed
 - Measures to ensure the safety of the 'client' and of the member of staff/student
 - Process to be followed in the case of allegations of abuse, neglect or neglect of duty, including but not limited to, potential suspension of duty, reporting and recording mechanisms (both internally and to an outside agency, as appropriate) and the specific personnel responsible for carrying out investigations into allegations. In the latter such cases, the Nominated Safeguarding Officer must be notified of the allegation and kept informed of the progress of the investigation.

Public Interest Disclosure/Whistleblowing

¹⁴ [HSE Guidance on Lone Working](#)

¹⁵ Available for staff only: <O:\All Staff Documents\Student Services\Policies, guidance and statements\Health and safety\Personal safety and lone working.doc>

40. The University has a specific policy on Disclosure and Whistleblowing¹⁶, which outlines the principles and practice expected of staff and students.
41. Should students include, in their assessment items (including presentations) examples of practice on placement that require reporting, staff must follow the Disclosure and Whistleblowing Policy. Where such examples are deemed to be 'poor practice' (as opposed to abusive or neglectful practice as outlined in legislation) it is expected that staff will follow up these concerns with the student concerned in the first instance, and with the practice provided as appropriate.

Children and Young People on University Premises

42. This part of the Policy deliberately references both 'children' and 'young people' in order that those implementing the Policy take into account the potential differences in maturity between younger children and those approaching the age of 18.
43. Health and safety legislation includes specific duties for the protection of children and young people when involved with work activities. They are seen to be particularly at risk as they are likely to be inexperienced, unaware of health and safety risks, and physically and/or mentally immature. This part of the Policy sets out the general arrangements, and certain prohibitions to be followed to ensure that risks to children and young people are minimised while they are on University premises or involved in, or affected by, University activities. University premises in this context include all buildings, grounds, roadways and vehicles owned or leased by the University.
44. The University recognises that there are a number of occasions on which children or young people might be present on University premises or in the temporary care of University staff and/or students. These will include, but are not limited to, the following:
 - Organised visits, summer schools and other outreach activity on University premises;
 - Attending, either accompanied or unaccompanied, University Open Days, Visit Days, interviews, etc.;
 - Outreach activities undertaken in schools and other venues away from University premises;
 - Attending University premises for educational, sporting, recreational or social purposes;
 - Under 18s employed by the University;
 - Under 18s carrying out work experience at the University;
 - Staying in University-managed accommodation either overnight or for extended periods;
 - Attending school holiday clubs;
 - Attending the University Library (the Hive)*
 - Being the subject of research by University staff or students;
 - Attending the University Nursery.

¹⁶ [University Policy on Disclosure and Whistleblowing](#)

*notwithstanding that this is a public space and that responsibility is shared between the University and the County Council.

45. There are also instances where young people are registered as students of the University. In such cases considerations laid out in the Admissions Policy take precedence over the remainder of this section.
46. For all formal activities arranged or hosted by the University, arrangements should comply with legal requirements for health and safety and should follow best practice of recognised bodies such as national sporting associations. Arrangements should also comply with local authority child care requirements and child protection legislation.
47. Where children attend University premises for a planned event, those responsible for organising or managing such occasions are normally¹⁷ required to complete a risk assessment¹⁸. This risk assessment should be carried out in the context of the age of the child or young person. Should any risks identified through the procedure be considered not to be safely manageable, the University reserves the right to refuse the application for an individual or group of children to visit or be accommodated on University premises.
48. Children or young people will normally only be accommodated overnight in Halls of Residence where they are members of a planned group. In any case, accommodation may only be permitted following the completion of the Safeguarding of Children on University Premises procedure as indicated above.
49. Specific regulations, particularly with regard to Health and Safety, apply to all visitors to University premises (eg. use of University transport). Relevant reference to such regulations is identified through the procedure. Additionally, the following apply:
 - a. Children and young people are only permitted in laboratories or other hazardous areas where this has been pre-agreed and arrangements have been made to mitigate appropriate risk.
 - b. As per Joint Academic Network (JANET) regulations, children and young people are not permitted to use computers logged onto the University intranet, unless prior arrangement has been made with the Head of ICT or delegate.
 - c. Children and young people should only enter designated quiet study areas of the University Library (The Hive) if accompanied by an adult or where explicit permission has been granted (for instance to a group).

Work experience

¹⁷ It is recognised that separate arrangements may be sensibly applied to certain University premises, such as the University Arena or The Hive, for certain planned activities. In such cases those responsible for organising such events will have taken into account the general principles as determined by this policy; paragraph 44 specifically.

¹⁸ See example: <http://www.worcester.ac.uk/documents/RiskAssessmentExample.doc> .

50. Prior to undertaking work experience on University premises, the organising party¹⁹ responsible for children or young people will:
- a. ensure that a specific risk assessment is carried out, and
 - b. determine whether it is appropriate that the proposed supervisor undergoes an appropriate Disclosure and Barring Service check (and/or other relevant legal requirements) and ensure that these are carried out.

Placements

51. For programmes which include placement activities, the organising party will ensure that placement providers are notified of any students aged under 18 and that the placement provider understands and accepts that the policies and procedures of the placement provider will apply while the student is under their jurisdiction.

Field trips

52. Where field trips are undertaken as part of a programme of study, the organising party will consider the age of the students as part of the risk assessment for the activity.

Unplanned attendance by under-18s on University premises

53. It is recognised that occasionally the need arises for members of the University to bring children onto University premises for reasons beyond the planned events as described above. Such occasions may include situations where those under 18 are:
- Accompanying their parent/guardian on a short incidental visit (for example to submit an assignment or visit colleagues whilst on parental leave);
 - Accompanying their parent/guardian to seek advice or attend an appointment at the University/SU, as appropriate.
54. In such situations children may only be brought onto University premises where they may safely remain under the close and continuous supervision of their parent or guardian. Supervision is the sole responsibility of the parent or guardian and cannot be delegated to another person.
55. Members of staff at work or students attending classes are not normally deemed to be in a position to exercise close and continuous supervision in this context. Therefore staff or students who wish to bring children with them onto University premises when they are either at work or attending classes should obtain the permission of their line manager or module tutor prior to arrival; refusal should only be made on reasonable grounds. This applies equally to students who are breastfeeding, or have with them a baby under 26 weeks old. However, should the line manager or module tutor determine that such attendance is not appropriate then alternative arrangements (such as working from home or absence from a class) must be made.

¹⁹ ie. the person primarily responsible for arranging or organising the work experience, placement, etc.

Consensual Sexual Relations

56. The University has a Policy on Consensual Sexual Relationships in the workplace. This section therefore provides only an outline. The full Policy²⁰ can be found on the HR webpage.
57. Staff and students should be aware that it is a criminal offense under the Sexual Offences Act 2003²¹ to engage in sexual activity with a person under the age of 18, *even where the person is of the legal age of consent*, where the adult is in a position of trust in relation to the under 18 year old.
58. In order to avoid allegations of favouritism and, in the case of relationship breakdown, help to avoid undue and ongoing difficulties, staff who engage in a sexual relationship with a person in a position of trust (eg. a student or a subordinate employee) are required to inform their Line Manager or the Head of Institute/Department.
59. In the case of academic staff engaging in a personal relationship with a student, such staff must immediately disclose this to their Line Manager who will consult with the member of staff and the student separately to ensure appropriate steps are taken for the student's work to be assessed fairly and objectively, and to ensure that the member of staff is not solely in a position to take decisions affecting the student, e.g. the allocation of scholarships or loans; the awarding of facilities or benefits of any kind.
60. In the case of staff forming a sexual relationship with a subordinate, such staff must immediately disclose this to HR, whereby an appropriate plan will be drawn up to mitigate against potential conflicts of interest.
61. In either case (and also in the case of staff entering a relationship with a client or business associate) failure to disclose the relationship may result in disciplinary action.

Illness, incapacity and disability

62. The University expects staff and students to be aware of the welfare of all members of the University and to report (or disclose, if appropriate) significant illness or incapacity to the appropriate body. Such incapacity includes that caused through food intolerance or allergy, intoxication via consumption of alcohol and/or any other mind-altering substances. In the case of students reporting should be to University Security; in the case of staff to HR.
63. The University complies with appropriate legislation relating to the sale of tobacco-based products or alcohol to those under 16 and 18 years of age respectively. Staff in the Students' Union Shop are trained accordingly.
64. The University encourages students and staff with disabilities or chronic illness to disclose this either at the point of registration/appointment to Registry Services and/or their Course Leader (for students) or HR and/or their Line Manager (for staff). Such

²⁰ [Policy on relationships involving staff, students and close personal or business associates](#)

²¹ [Sexual Offences Act 2003](#)

disclosure enables appropriate arrangements to be put in place to ensure the safety and wellbeing of all members of the University.

65. Similarly, in the case of children or vulnerable adults visiting University premises, either for educational or other reasons, the guardians of those visitors should disclose to their University contact any specific medical requirements, including allergies and intolerances. Whilst the University will endeavour to ensure the safety of all visitors, the guardian retains responsibility for ensuring that safeguards are in place with regard to emergencies relating to such requirements. (For example, disclosing beforehand that a child suffers with Type 1 diabetes and ensuring that a responsible party carries insulin and glucose and is aware of the specific needs of the child.)

Abuse of staff/students

66. Staff and students should be protected from abuse, whether that be physical or verbal. The Student Code of Conduct, the Harassment and Bullying Policy, Dignity at Work and Study Policy and other staff disciplinary procedures cover events where such abuse is directed at staff and/or students by other members of the University.
67. Should staff or students receive abuse from members of the public, such matters should be reported to University Security in the first instance.
68. Students on placement who suffer abuse from their employer are advised to contact their Module Tutor or Course Leader in the first instance. If the abuse comes from a client, the employer should be the first point of contact although students are advised also to notify the Module Tutor/Course Leader.

Domestic abuse, Sexual Violence and Stalking

69. Domestic abuse is defined by the Home Office (2013) as:

“Any incident or pattern of incidents of controlling, coercive or threatening behaviour, violence or abuse between those aged 16 or over who are or have been intimate partners or family members regardless of gender or sexuality. This can encompass but is not limited to the following types of abuse:

- *psychological*
- *physical*
- *sexual*
- *financial*
- *emotional.”*

70. The University of Worcester recognises that domestic abuse, sexual violence and stalking should be addressed as staff and/or students may experience abusive relationships in their personal lives that may have an impact on their work and study.

71. The University is committed to:

- providing a safe and supportive environment in which staff and students can disclose domestic abuse and in which they will receive a positive response;
- providing training for appropriate staff on the issue of domestic abuse, dealing with disclosure and making referrals to internal and external support agencies/organisations as appropriate in accordance with this Policy;
- Treating the safety of the person experiencing the abuse as high priority, taking steps to minimise risk and maximise safety.

72. The University has established a policy to cover this area which includes detailed processes and tools for both staff and students.²²

Implementation

73. The University through Nominated Safeguarding Officers will ensure that all members of the University members are fully briefed and/or trained (as appropriate) on the implications of this policy. University members are expected to observe the accompanying guidance referenced throughout this document.

74. All incidents of alleged misconduct concerning children and/or adults will be taken seriously by the University and responded to swiftly and appropriately in accordance with this policy.

75. The University has established a Safeguarding subcommittee of the Health, Safety and Wellbeing Committee which is responsible for:

- a. providing a formal route through the University for the consideration and approval of policy, procedure and guidance related to safeguarding children and adults;
- b. providing a means by which interested parties can discuss, share and promote good practice related to safeguarding.

76. The subcommittee aims to recognise and promote the importance of safeguarding vulnerable adults and the distinctions with regard the safeguarding of children. This role not only includes dissemination of information and advice across the University but also involves the development and sustainment of communications with local organisations in order to offer, receive and disseminate advice and guidance related to safeguarding. Similarly, the subcommittee will endeavour to use local media channels in order to promote the University position.

77. In particular, the subcommittee is established:

- a. to monitor and keep under review the University's policy and procedures for safeguarding;

²² [Policy on Domestic Abuse, Sexual Violence and Stalking](#)

- b. to maintain an overview of the legislative context for safeguarding;
- c. to monitor and record the University's activity pertaining to the Disclosure and Barring Service (DBS and Barred List checks);
- d. to contribute to the implementation of strategic or policy initiatives relating to safeguarding across the University;
- e. to promote a culture of equality and anti-discriminatory provision in terms of group membership and communication with other agencies.

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| Date Policy Approved | <i>26 January 2017</i> |
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| Date of Commencement | <i>26/1/2017</i> |
| Amendment Dates | |
| Date for Next Review | <i>26/1/2020</i> |
| Related Policies, Procedures, Guidance, Forms or Templates | <i>Admissions Policy</i> <i>Code of Practice: Freedom of Speech</i> <i>Disclosure and Whistleblowing Policy</i> <i>Policy: Domestic Abuse, Sexual Violence and Stalking</i> <i>Policy for the Recruitment of Staff with Criminal Records</i> <i>Procedure for Managing DBS Checks (staff)</i> <i>Policy: Students with Criminal Records</i> <i>Guidance on Lone Working</i> <i>Guidance on Responding to Allegations of Abuse/Neglect</i> <i>Guidance on Avoiding Allegations of Abuse</i> <i>Accessible via:</i> http://www.worcester.ac.uk/discover/university-policies.html |
| Policies (or equivalent) Superseded by this Policy | <i>Procedure for Children on University Premises</i> <i>Safeguarding Children Policy</i> |