Applying for a NINO (National Insurance number)

Your National Insurance number ensures that the National Insurance contributions and tax you pay are properly recorded against your name. (It also acts as a reference number for the Student Loans Company & the social security system).

If you are normally resident in the UK, you should have received a National Insurance number during the 3 months before your 16th birthday.

If you have just come to the UK and you are planning to work, you will need to obtain a National Insurance number as soon as possible.

To apply for a National Insurance number, you must:

- be in the UK
- have the <u>right to work</u> or <u>right to study</u> in the UK

Important: your application for a NINO is FREE. The official information is through the telephone number and website below. At busy times it may take a long time to get through, but DO NOT go through any agencies which ask you to pay up front.

1. If you are an international Student who applied for a visa in your own country

- You should call the National Insurance number application line 0800 141 2079.
- They will send you an application form which you should complete and return with any requested documents. You should not have to attend a face-to-face interview.

2. If you are from the EU/EEA or an international student who is applying for a visa from the UK

- Apply online at www.apply-national-insurance-number.service.gov.uk/apply/welcome
- You may need to send documents or attend an appointment at <u>Worcester</u> or <u>Birmingham</u>
 <u>JobCentre Plus</u> to prove your identity (which could include passport, ID card, birth certificate,
 and bills with your name on). See https://www.gov.uk/apply-national-insurance-number for more information.
- If you need help with your application call the free National Insurance number application helpline on 0800 141 2079.
- In the meantime, you can start work without a National Insurance number if you can prove to your employer that you have the right to work in the UK. See https://www.gov.uk/prove-right-to-work



National Minimum/Living Wage

From April 2023 workers are entitled to a National Minimum / National Living Wage of:

| Age Group | Wage |
|-------------|--------|
| 23 and over | £10.42 |
| 21 to 22 | £10.18 |
| 18-20 | £7.49 |
| Under 18 | £5.28 |

Further information

- www.gov.uk/apply-national-insurance-number
- www.ukcisa.org.uk/Information--Advice/Working/Employers-income-tax-National-Insurance

If you would like to book a careers appointment, please visit: <u>https://worcester.targetconnect.net</u>



