This document applies to Academic Year 2018/19 onwards

1.	Awarding institution/body	University of Worcester
2.	Teaching institution	Kidderminster College
3.	Programme accredited by	N/A
4.	Final award	HND
5.	Programme title	Dance
6.	Pathways available	N/A
7.	Mode and/or site of delivery	Kidderminster College campus
8.	Mode of attendance	Full time or Part time
9.	UCAS Code	005W
10.	Subject Benchmark statement	Dance, Drama and Performance 2007
11.	Date of Programme Specification preparation/revision	March 2009. Updated December 2010. Updated September 2011. March 2012 DANC1001 changed to 30-credit module. DANC1005 deleted. August 2014 and October 2014 - regulations amended. August 2017 - AQU amendments. August 2018 – AQU amendments.

12. Educational aims of the programme

HND Dance is exceptionally vocational with both real world and simulated experiences integrated into the programme. The course has been designed using the notion of practice as theory, allowing you to follow a course that is mainly studio-based. It will prepare you to become a reflective, creative and technically skilled practitioner. The course aims to ensure that you will:

- Demonstrate and develop through workshops and performance a thorough understanding of dance techniques in Contemporary, Ballet and Commercial styles that challenge the body and mind.
- Develop extensive skills in dance practice and realisation. Using original and exciting processes in design, creation and performance styles and settings. This will involve active participation and reflection in rehearsal, devising and performance.
- Develop dance performance ability, knowledge and critical understanding in relation to professional practices, professional dance works and digital technologies.
- Have the ability to apply principles of safe practice as a basis for physical efficiency and professionalism.
- Develop a critical understanding of the dance industry and its career opportunities.

- Develop a range of dance industry specific, theoretical and transferable skills and attributes, which will enhance further academic study and employment (including skills in communication, research and analysis, independent working, organisation and interpersonal skills).

13. Intended learning outcomes and learning, teaching and assessment methods

On successful completion of the course, students should be able to:

Learning outcomes	*Modules in which these are assessed*
• Actively participate in the process, production, performance and management of dance.	DANC1008 *Performance* DANC2004 *Professional Studies* DANC2006 *Professional Practice* DANC2007 *Negotiated Performance Project*
• Develop a knowledge and understanding of the ways in which dance performance originates, is constructed, circulated and received.	DANC1003 *The Choreographic Process* DANC1004 *Preparation for Performance* DANC2005 *Bodies on Film* DANC2007 *Negotiated Performance Project*
• Acquire dance skills through processes of research, action, reflection and evaluation.	DANC1001 *Contemporary Technique and Repertoire* DANC2001 *Contemporary Technique 2* DANC1002 *Ballet Technique 1* DANC2002 *Ballet Technique 2* DANC1006 *Jazz Dance* DANC2003 *Urban Dance*
• Develop an understanding of dance analysis through a variety of formats.	DANC1001 *Contemporary Technique and Repertoire* DANC1007 *Understanding Contemporary Dance: History and Analysis* DANC1003 *The Choreography Process*
• Place dance works in historical, social and cultural context.	DANC1007 *Understanding Contemporary Dance: History and Analysis* DANC1001 *Contemporary Technique and Repertoire*
Knowledge and understanding:	*Examples of learning, teaching and assessment methods used:*
• Use skills and knowledge of specific dance training techniques in improvisation, choreography and rehearsal processes. This will inform further knowledge and understanding of the key components of dance performance, including action, space, dynamic and time content and the physical and aural setting.	• Practical tutor led classes • Practical assessment • Process portfolio • Choreography • Pilates practice • Fitness programme • Improvisational tasks
• Understand and have knowledge of the history, forms and traditions of modern, classical and commercial dance genres, including key practitioners within the fields of choreography and dance performance and place their work in cultural and historical contexts. This will develop	• Video and live performance analysis • Presentations • Group and solo repertoire • Supporting statement • Seminar presentations • Essay • Critical analysis

discussions about relevant theories and issues relating to the study of dance and the dance industry.	• Independent study
• Collect data and relevant information from significant sources and have critical awareness of the main research methods used to collect and analyse data.	• Individual tutorials • Group presentation • Independent research
Cognitive and intellectual skills:	*Examples of learning, teaching and assessment methods used:*
• Discuss the impact of past dance traditions on current practices and how this affects the interrelationships between dance training, performance and production.	• Tutor led practical sessions. • Independent research • Presentations • Practice based seminars
• Provide interpretations of dance performance and the performance and production skills required to communicate with an audience.	• Video and live performance analysis • Choreographic tasks • Performance
• Develop group processes in the creation of original dance work and have knowledge and understanding of the interdisciplinary elements of dance, applying appropriate skills and concepts from other disciplines when relevant.	• Choreographic tasks • Rehearsal • Performance • Digital media lectures
Practical skills relevant to employment:	*Examples of learning, teaching and assessment methods used:*
• Engage fully in performance and production, based on an acquisition of appropriate dance vocabulary, skills, structures and working methods using dance techniques based on identifiable forms and practitioners.	• Rehearsal log • Tutor led practical sessions • Set dances • Process portfolio • Independent rehearsal
• Realise repertoire and choreographed dances in public performance that demonstrates a development of physical skills and apply them to convey meaning/mood to a performance.	• Tutor led practical sessions • Performance • Video and live performance analysis • Rehearsal log
• Engage in independent research when investigating dances and in the process of creating dances which results in the ability to describe, interpret and evaluate performances	• Lectures • Individual study area • Independent research
• Contribute to performances through choreography, promotion, administration and funding.	• Professional practice • Rehearsal log • Critical reflection
Transferable/key skills:	*Examples of learning, teaching and assessment methods used:*
• Work effectively in a group and have the creative skills needed for the realisation of practice based work, handling creative,	• Choreography tasks • Extended performance • Group presentation

personal and interpersonal issues with sensitivity.	• Practise based seminar • Rehearsals
• Use appropriate information retrieval skills needed to gather, sift, synthesise and organise material independently using information technology skills and developed awareness of their application and potential.	• Research • Individual study area • Presentation • Practise based seminar • Film making
• Developing ideas and constructing arguments and the capacity to present them in a variety of ways.	• Essay • Presentation • Practise based seminar
• Be able to manage personal workloads and to meet deadlines and to negotiate and pursue goals with others.	• Choreography tasks • Extended performance • Group presentation

14. Assessment Strategy

Assessment is an integral part of the learning process and the UW Assessment Policy has been used extensively to develop a holistic approach to programme design. The following principles apply to HND Dance:

- Each module has an assessment strategy which is aligned with the intended learning outcomes.
- All stated learning outcomes for a module will be summatively assessed.
- Assessments will enable students to demonstrate that they have met the learning outcomes of the module and the overall aims and learning outcomes of the course and will allow students to achieve the standard required to gain the award of HND.
- The HND Dance course includes a variety of assessment types and an appropriate balance of assessment for summative and formative purposes.
- Information about assessment, including the details of assignments and due dates for submission, schedules for examinations, assessment for grading criteria, plus assessment regulations and arrangements for publication of results, will be published in the University Student Handbook, course handbooks and module outlines at the start of the academic year.

The course is fully compliant with UW regulations for assessment, mitigation, appeals and complaints. For further details on any of these areas please follow this link to the Registry Services website or see the UW Student Handbook.

How your work is assessed
Each assessment item has published specific marking criteria contained in the module outline given to students at the beginning of the module. These are based on the generic assessment criteria contained within the UW Student Handbook.

The table below shows the full range of assessment items used within the subject, by module and also shows the relative weightings of each item.

Module	Essay	Training Programme	Practical Assessment	Written Assignment	Performance	Placement portfolio	Process Portfolio	Choreography	Seminar	Presentation	Dance film	Log Book	Independent Study
DANC1001			30	30	40								
DANC1002			70		30								
DANC1003							40	60					
DANC1004		40	20										40
DANC1006			70						30				
DANC1007	50									50			
DANC1008					70							30	
DANC2001			60		40								
DANC2002			60		40								
DANC2003			50					50					
DANC2004										100			
DANC2005	40										60		
DANC2006						100							
DANC2007										30		20	50

15.   Programme Structure and Requirements

The programme currently runs 15 modules. 14 of the modules are single modules worth 15 credits and the final module (DANC2007) is a double module worth 30 credits. Full time students will complete a pathway of 4 modules in each semester, except semester 2 in Year 2 (Level 5) where you will complete 2 single modules and the double module DANC2007.

Example Part Time Learner Pathway

Level 4, Year 1
Semester 1
DANC1001 *Contemporary Technique and Repertoire*
DANC1003 *The Choreography Process*

Semester 2
DANC1001 *Contemporary Technique and Repertoire*
DANC1007 *Understanding Contemporary Dance: History and Analysis*

Level 4, Year 2
Semester 1
DANC1002 *Ballet Technique 1*
DANC1004 *Preparation for Performance*

Semester 2
DANC1006 *Jazz Dance*
DANC1008 *Performance*

Level 5, Year 1

Semester 1
DANC2001 *Contemporary Techniques 2*
DANC2004 *Professional Studies*

Semester 2
DANC2005 *Bodies on Film*
DANC2006 *Professional Practice*

Level 5, Year 2

Semester 1
DANC2002 *Ballet Technique 2*

DANC2003 *Urban Dance*

Semester 2
DANC2007 *Negotiated Performance Project (30 credits)*

Award map
Award maps are designed to show you which modules must be taken in order to gain different awards. Your personal tutor or members of the course team will advise you on these choices.

Level 4 Award Map

Module Code	Module Title	Credits	Status (Mandatory (M) or Optional(O))	Pre-requisites
			HND	
DANC1001	Contemporary Technique and Repertoire	30	M	None
DANC1002	Ballet Technique 1	15	M	None
DANC1003	The Choreographic Process	15	M	None
DANC1004	Preparation for Performance	15	M	None
DANC1006	Jazz Dance	15	M	None
DANC1007	Understanding Contemporary Dance: History and Analysis	15	M	None
DANC1008	Performance	15	M	None

HND Requirements at Level 4
At the time of validation all modules are mandatory. It is anticipated that the range will be expanded to provide more options in the future, although the range of options available for study will be determined on an intake by intake basis.

Level 5 Award Map

Module Code	Module Title	Credits	Status (Mandatory (M) or Optional(O))	Pre-requisites
			HND	
DANC2001	Contemporary Technique 2	15	M	DANC1001
DANC2002	Ballet Technique 2	15	M	DANC1002
DANC2003	Urban Dance	15	M	None
DANC2004	Professional Studies	15	M	None
DANC2005	Bodies on Film	15	M	None
DANC2006	Professional Practice	15	M	None
DANC2007	Negotiated Performance Project	30	M	None

HND Requirements at Level 5
At the time of validation all modules are mandatory. It is anticipated that the range will be expanded to provide more options in the future, although the range of options available for study will be determined on an intake by intake basis.

16.   QAA Academic Infrastructure

Like all Higher Education courses in the UK, HND Dance is designed with reference to the Academic Infrastructure, a means of describing academic standards in terms of the academic level you are expected to achieve and, in broader terms, the content that will be covered. QAA describes HND qualifications at Intermediate Level.

Intermediate level
Holders of qualifications at this level will have developed a sound understanding of the principles in their field of study, and will have learned to apply those principles more widely. Through this, they will have learned to evaluate the appropriateness of different approaches to solving problems. Their studies may well have had a vocational orientation, enabling them to perform effectively in their chosen field. They will have the qualities necessary for employment in situations requiring the exercise of personal responsibility and decision-making.

The QAA benchmark statement for Dance, Drama and Performance (2007) has been used in the development of the programme as an academic reference point which describes elements such as;
- Nature and Scope of Dance
- Subject Knowledge and Understanding
- Subject Skills
- Generic and Graduate Skills
- Teaching, Learning and Assessment
- Standards

The Subject Benchmark Statement for Dance, Drama and Performance is available at
http://www.qaa.ac.uk//academicinfrastructure/benchmark/statements/DDP07.pdf
Similarly, ongoing dialogue with dance industry practitioners, academics, students and teaching staff, as well as research activities have all had an impact on the programme.

The course reflects the University of Worcester's Curriculum Design Policy. This ensures that programmes of study reflect the University of Worcester's and Kidderminster College's values, goals and mission that support your learning. The following set of design principles provide a framework within which the programme was created.
- Specify explicit and clear aims and learning outcomes for the programme of study.
- Provide consistent reference to regulatory frameworks, level descriptors and enable appropriate academic progression.
- Provide an academically coherent and appropriately balanced programme.
- Develop enquiring and self-aware approaches to learning and encourage independent judgement and critical abilities
- Take account of student diversity and promote equality of opportunity and inclusion
- Consider the intended career decisions of students whilst developing student employability, enterprise and entrepreneurship.
- Offer opportunities for students to participate in Personal Development Planning (PDP)
- Apply relevant and current research, scholarship and professional practice activities, and promote student engagement with and understanding of the research process.
- Encourage environmental sustainability.
- Provide an internationally relevant curriculum.

17.   Support for students

The University of Worcester and Kidderminster College each has an Equal Opportunities Policy, together with equality schemes and action plans promoting equality in relation to race, disability, gender, age and sexual orientation. Progress in implementation is monitored by the Equality and Diversity Committee.

The [Disability and Dyslexia Service](#) within Student Services at UW provides specialist support on a one to one basis.

Induction Arrangements
A full induction programme to Kidderminster College and the University of Worcester services is available to you prior to the commencement of the course. You will be provided with an introduction to the course, the course modules, course structure and delivery. You will also undertake health and safety in the studio/theatre workshops, Learning Resource Centre induction and Apple Mac introductory sessions. Essential course documentation will be available to you during the induction period. Running alongside the induction will be introductory study skills workshops within the tutorial programme; this will include research techniques and referencing.

Personal, work experience and independent study tutors
Your learning will be supported by individual tutors for specific modules, as well as a year group personal tutor. Tutors for specific modules will be allocated to individual students in terms of their areas of specialism and time commitments.

You will have access to your personal tutor during timetabled tutorial sessions. You will be able to book individual tutorial slots at least twice per semester. You will also be able to book tutorials with module lecturers at a mutually convenient time, as required.

PDP (Personal Development Plan)
You will be given advice and guidance regarding PDP throughout the duration of the programme via tutorial sessions. PDP will aid your individual learning and development, and offer an opportunity to build a record of both academic and non-academic achievements that may enhance the transition to further study or employment.

Study Skills Support
Effective study skills are essential to achieving success on the HND Dance course. Study skills workshops will be offered in your tutorial programme which will include:
- Essay writing
- Oral presentations
- Referencing
- Note-taking

All the materials for these sessions are available on the Kidderminster College VLE.
Your individual module leaders and the course leader can also help you to improve your work. You will receive guidance through written and oral feedback and individual support will be available in tutorial sessions.
In addition to this the University of Worcester run free study skills sessions and have developed [Study Skills Advice Sheets](#) in order to help you to plan and carry out your coursework and assessments, making the most of the time available and helping you to achieve your potential.
All study skills information can be found at the University of Worcester's Study Skills website:
www.worcester.ac.uk/studyskills

18. Admissions Policy, Criteria & Procedures

Admissions policy
The admissions policy for HND Dance seeks to be inclusive, and the course is committed to widening participation to include all groups in society.

This course is aimed at learners who possess some skills in practical dance techniques who wish to further expand and develop their dance practise and knowledge and enhance their employability. Previous dance training may have been gained from general schooling or private vocational dance training. Students may be proficient in any dance style, but must be willing and

committed to expanding their knowledge in the styles listed in the programme and module specification.

HND Dance can respond to the needs of students with physical disabilities. Reasonable adjustments will be made to modules, where required, to ensure that disabled students are not placed at a disadvantage. We will respond to each student on an individual basis.

Entry requirements

The current UCAS Tariff requirements for entry to this course are published in the prospectus and on the UW website https://www.worc.ac.uk/journey/a-z-of-courses.html

See Admissions Policy for other acceptable qualifications.

Recognition of Prior Learning

Details of acceptable level 3 qualifications, policy in relation to mature students or applicants with few or no formal qualifications can be found in the prospectus or on the University webpages. Information on eligibility for recognition of prior learning for the purposes of entry or advanced standing is also available from the University webpages or from the Registry Admissions Office (01905 855111).

Further information on Recognition of Prior Learning can be found at http://www.worcester.ac.uk/registryservices/941.htm

Admissions procedures

Full-time applicants apply through UCAS (005W)
Part-time applicants apply directly to University of Worcester (UW)

You will be required to attend a practical dance class at Kidderminster College in a specified dance style and an interview to discuss the programme and to explore your previous knowledge and experience. In exceptional circumstances, if an audition is deemed impractical, candidates will need to submit a DVD of their own technique or performance work in either a contemporary, ballet or jazz style. Offers of acceptance cannot be made on the interview day and candidates will be informed in writing after the interview detailing the offer of acceptance or decline.

Admissions/selection criteria

Applicants will need to meet the following selection criteria:
1. Entry requirements as stated above.
2. Demonstrate dance skills and evidence of dance ability/potential by participating in a group practical dance class/or submission of DVD dance performance.
3. Evidence of ability, enthusiasm and dedication displayed through practical work and interview.

19.   Methods for evaluating and improving the quality and standards of teaching and learning

A variety of methods are used to ensure that the quality and standards of teaching and learning are monitored and maintained. Student consultation is a valuable source of monitoring and will be gained through:
- Student evaluation of each module
- Completion of student questionnaires within tutorials
- Staff and student course management committee meetings
- National Student survey reports
- Student representative meetings
- Work placement reviews

Teaching and management staff will also be involved in the monitoring process through:

- Annual teaching observation of individual lecturers by Kidderminster College Quality Team
- External Examiner visits and reports
- Annual Self-Assessment Report (SAR), completed by the HND Dance team and the Creative Industries Section.
- Kidderminster College Quality Assurance Policy
- Course team meetings
- Creative Industries section meetings
- Course team participation in CPD and scholarly activity

Annual Personal Development Report (APDR) to be completed by all teaching staff in conjunction with their line manager

20.   Regulation of assessment

The course operates under the University's Taught Courses Regulatory Framework.

Requirements to pass modules
- Modules are assessed using a variety of assessment activities which are detailed in module specifications.
- The minimum pass mark is D- for each module.
- Students are required to submit all items of assessment in order to pass a module, and in some modules, a pass mark in each item of assessment may be required.
- Full details of the assessment requirements for a module, including the assessment criteria, are published in the module outline.

Submission of assessment items
- Students who submit course work late but within 5 days of the due date will have work marked, but the grade will be capped at D- unless an application for mitigating circumstances is accepted.
- Students who submit work later than 5 days but within 14 days of the due date will not have work marked unless they have submitted a valid claim of mitigating circumstances.
- For full details of submission regulations see **Taught Courses Regulatory Framework**.

Retrieval of failure
- Students are entitled to resit failed assessment items for any module that is awarded a fail grade.
- Reassessment items that are passed are capped at D-.
- If a student is unsuccessful in the reassessment, they have the right to retake the module (or, in some circumstances, take an alternative module); the module grade for a re-taken module is capped at D-.
- A student will be notified of the reassessment opportunities in the results notification issued via the secure student portal (SOLE). It is the student's responsibility to be aware of and comply with any reassessments.

Requirements for Progression
- Students at Level 4 will be permitted to progress to Level 5 when they have passed at least 90 credits at Level 4.
- A student who fails 90 credits or more due to non-submission will be required to withdraw from the University.

Requirements for Awards

Award	Requirement
HNC	120 credits at Level 4 or higher as specified on the award map.
HND	120 credits at Level 4 and 120 credits at Level 5 as specified on the award map.

These awards are not classified.

Institute-level Assessment Boards review and confirm results for modules, and the Board of Examiners considers students' mark profiles to make decisions about progression, awards and degree classifications as appropriate.

21. Indicators of quality and standards

The University underwent a QAA Institutional Audit in March 2011. The audit confirmed that confidence can be placed in the soundness of the institution's current and likely future management of the academic standards of its awards and the quality of the learning opportunities available to students. The audit team highlighted several aspects of good practice, including the student academic representative (StARs – now known as Course Reps) initiative, the proactive approach which supports the student experience for disabled students, the comprehensiveness of the student online environment (SOLE), the wide range of opportunities afforded to students to enhance their employability, the institution's commitment to enhancement, and the inclusive approach to working with its collaborative partners.

22. Employability and graduate destinations

The course is a vocationally focussed programme that will allow you to gain the necessary skills, ability, attitude and work ethic to compete professionally within the dance industry. HND Dance offers highly practical and intensive technical training to extend and develop performance skills. Specific contemporary techniques are studied alongside a traditional classical ballet approach and commercial techniques of Jazz and Urban Dance. Choreography is used to expand creative thinking and a variety of new digital media is available to support your own choreographic work.

An emphasis is placed on vocational training and the skills required to enter the professional world of the Performing Arts. You will have the opportunity to undertake a work placement as well as examining the theories and practice of specific dance roles which will impact on employability.

The course was developed by teaching staff at Kidderminster College and professionals who are actively involved in the dance industry. Their extensive knowledge and experience give the programme a career based outlook.

Kidderminster College has established links with many dance professionals and professional bodies within the region and throughout the UK some of these are;
- C12 Physical Theatre Company
- Diversions Dance Company
- Pretty Good Girl Dance Company
- Ludus Dance Company
- ACE Dance Company
- NDTA (National Dance Teachers Association)
- Dance Fest (Dance Agency for Worcestershire and Herefordshire)
- Dance Xchange (Dance Agency for Birmingham)

Career Directions
- Freelance choreographer
- Dancer
- Teacher
- Dance Therapist
- Dance Artist in the Community
- Arts Administrator
- Dance Reconstruction and Notation
- BA top up
- Postgraduate study

Some of these careers need further training and you will be offered advice and support concerning your career choices. You will also have gained transferable skills that will allow you to access non-dance related careers.

Work Based/Placement Learning
The HND Dance course offers many opportunities for work related learning and aims to ensure that you are prepared to enter the dance industry. In particular the Professional Practice module provides you with the opportunity to undertake work based learning where you will be required to negotiate your own placement with the support of a tutor. You and your employer will be made aware of your responsibilities in regards to fulfilling the learning outcomes of the module, through meetings and through the use of a handbook. You will also be attached to a tutor who will provide individual support, information and guidance. The module and handbooks have been designed using the UW Quality Standards for Work-based and Placement Learning.

Opportunities for further study
After successful completion of the programme where there is a shared ethos in relation to the achievement of learning outcomes with a related BA programme, you may be eligible to progress onto the final year of an Honours Degree programme.

Students accessing a "top up" BA programme or direct to the final year (level 6) of a BA programme will have the honours classification calculated on the basis of the level 6 module grades only.

You will be offered advice and support concerning the educational programmes available during the course. You will also have access to careers and education advice from both UW and Kidderminster College, with students encouraged to make full use of these facilities.

Please note: This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided. More detailed information on the learning outcomes, content and teaching, learning and assessment methods of each module can be found in associated course documentation e.g. course handbooks, module outlines and module specifications.