

**CAP FORM 6: Resource Statement: UW based programmes**

This statement is compiled by the School, where appropriate in liaison with IT and Library Services or other departments of the University, for courses that are to be delivered on UW based campuses and by UW employed staff. The statement must be signed by the Head of School.

The purpose of the statement is to provide information for the final approval meeting in the course approval process, about the resources in place to support delivery of the course. Please provide as full information as possible in order to avoid the final approval meeting requesting further information before it can reach a decision. Please use the following subheadings.

|  |  |
| --- | --- |
| **Course Title:** |  |

|  |  |
| --- | --- |
| **School:** |  |

|  |
| --- |
| **1. Staffing**  Describe briefly how the course will be staffed, making reference where appropriate to qualifications and experience (cross refer to CVs), including HE teaching qualifications, employment status (FT, PT, Associate Lecturers or other), and the roles of course leader and module leadership, as applicable. Reference to any external requirements (ie: where a PSRB has a staff:student ratio) and/or future student recruitment or staffing strategy may also be relevant. |
|  |

|  |
| --- |
| **2. Specialist resources**  Describe briefly any specialist resources (accommodation, specialist facilities or equipment, etc) necessary to support the course and how this will be provided. |
|  |

|  |
| --- |
| **3. Learning resources** (texts, journals and printed materials)  Describe briefly access to print and text based learning resources, including e-books and journals. Confirm access to resources listed in module specification/s on Talis system and refer as necessary to any planned spending on learning resources to support the course. |
|  |

|  |
| --- |
| **4. Electronic and digital learning resources**  Describe briefly access to computing and electronic resources, including arrangements for VLE access. |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Head of School** | | | |
| Signed: |  | Date: |  |